



Report to Safer & Stronger Communities Scrutiny & Policy Development Committee Thursday 20th October 2016

Report of: Policy & Improvement Officer

Subject: Work Programme 2016/17

Author of Report: Diane Owens, Policy and Improvement Officer
diane.owens@sheffield.gov.uk
0114 273 5065

The latest draft of the work programme is attached at Appendix 1.

The work programme aims to focus on a small number of issues in depth. It remains a live document throughout the year and is brought to each committee meeting.

The Scrutiny Committee is being asked to:

- Note the contents of the work programme and provide any comment / feedback
-

Safer & Stronger Communities Scrutiny & Policy Development Committee Work Programme 2016-17

Chair: Cllr Tony Damms

Vice Chair: Cllr Richard Shaw

[Meeting Papers on SCC Website](#)

Meeting day/ time: Thursday 4-7pm

Please note: the work programme is a live document and so is subject to change.

Topic	Reasons for selecting topic	Lead Officer/s	Agenda Item/ Briefing paper
Thursday 15th December 4-7pm			
Neighbourhood / Locality Working - Draft Report Page 54	Following previous discussions including the raising of a public question around Local Area Partnerships (LAP's) in December 2015. The committee agreed to request an update on the broader piece of work which is looking at neighbourhood / locality working once complete.	Cllr Jack Scott, Cabinet Member for Community Services and Libraries Dawn Shaw, Head of Libraries and Community Services Other Cabinet Members / officers tbd	Agenda Item
Welfare Reform	To receive an update on welfare reform, with a specific focus on the two key areas of Universal Credit (UC) and Personal Independence Payments (PIP's).	James Henderson, Director Policy, Performance & Communications Maxine Stavrianakos, Head of Neighbourhood Intervention & Tenant Support Other officers tbc.	Agenda Item

Briefing Paper Challenge for Change - Report on "Council Housing Services preparation for the implementation of Universal Credit "	The customer scrutiny panel known as Challenge for Change (C4C) was set up in 2011 to perform an independent review of services delivered by the Council Housing Service. This report covers the group's piece of work which looked at "Council Housing Services preparation for the implementation of universal credit". The Panel have produced a concise report and recommendations.	Tina Gilbert, Assistant Manager, Communities Other officers tbc.	Briefing Paper
Briefing Paper Hate Crime	To receive a brief update on hate crime statistics.	Julia Cayless, Safer Communities Team Leader to identify lead	Briefing Paper
Thursday 16th February 4-7pm			
Agenda Safer and Sustainable Communities Partnership	The committee will request an update on the work of the Safer and Sustainable Communities Partnership this may focus on a specific topic / issue.	Maxine Stavrianakos, Head of Neighbourhood Intervention & Tenant Support Other attendees tbc.	Agenda Item
Hate Crime Task Group - Draft Report	To consider the draft report of the committees Hate Crime Task Group.	Diane Owens, Policy & Improvement Officer	Agenda Item
Hate Crime - citywide work	An update from the Equality Hub Network on work taking place across the city, including the work of the Hate Crime Working Group and work funded through Home Office funding.	Shahida Siddique, Faithstar? Other attendees to be confirmed.	Agenda Item
Briefing Paper Hate Crime	To receive a brief update on hate crime statistics.	Julia Cayless, Safer Communities Team Leader to identify lead	Briefing Paper

Thursday 6th April 4-7pm			
Housing + Model and Implementation	To receive an update on the Housing + model and plans for implementation, for scrutiny to provide comment / suggestions.	Janet Sharpe, Director of Housing and Neighbourhoods Service Maxine Stavrianakos, Head of Neighbourhood Intervention & Tenant Support	Agenda Item
<div>Page 56</div> Challenge for Change (C4C): Vacant Property Management (update on progress)	<p>The customer scrutiny panel known as Challenge for Change (C4C) was set up in 2011 to perform an independent review of services delivered by the Council Housing Service. This report covers their project on Vacant property management. The overall purpose of the project was to examine the Vacants service to look at ways of improving the time it takes to turnaround vacant properties for the Council to save it money and improve the service from a customer's point of view.</p> <p>This report would provide an update on progress in implementing the report's recommendations.</p>	Tina Gilbert, Assistant Manager, Communities Other Officers tbd.	Agenda Item
Briefing Paper Police & Crime Panel Update	To receive an update on the work of the Police & Crime Panel.	Julia Cayless, Safer Communities Team Leader to identify lead	Briefing Paper
Briefing Paper Hate Crime	To receive a brief update on hate crime statistics.	Julia Cayless, Safer Communities Team Leader to identify lead	Briefing Paper

TASK GROUP			
Hate Crime Task Group	<p>The Committee has set up a task group to look at hate crime. The focus of the review will be <i>"To understand the different ways hate crime can be reported in Sheffield and identify any areas where improvements could be made"</i>.</p> <p>The Task Group will run from September 2016 and will submit its draft report to the Scrutiny Committee in February 2017.</p>	<p>Maxine Stavrianakos, Head of Neighbourhood Intervention & Tenant Support</p> <p>Julia Cayless, Safer Communities Team Leader</p>	Task Group
Other possible topics			
Gateway Protection Programme Page 57	To receive an update on work on the Gateway Protection Programme in Sheffield.	<p>Nusrat Rehman, Manager, Targeted Interventions</p> <p>Huda Ahmed, CYPF Community Cohesion Lead</p> <p>Other officers tbd.</p>	tbd
Briefing Paper Homelessness & rough sleeping (briefing paper)	At its January 2016 meeting Full Council requested that a report on the issue of support for rough sleepers in the city be submitted to the relevant Scrutiny and Policy Development Committee for consideration. This Committee received an update on homelessness & rough sleeping in April 2016, officers and Councillor Jayne Dunn (Cabinet Member for Housing were in attendance to present the report and respond to questions. The Committee agreed to add this topic to its 2016-17 Work Programme as a possible briefing paper.	Suzanne Allen (Head of Citywide Neighbourhood Services), Zoe Young (Housing Options and Advice Service Manager)	Briefing Paper

Selecting Scrutiny topics

This tool is designed to assist the Scrutiny Committees focus on the topics most appropriate for their scrutiny.

- **Public Interest**
The concerns of local people should influence the issues chosen for scrutiny;
- **Ability to Change / Impact**
Priority should be given to issues that the Committee can realistically have an impact on, and that will influence decision makers;
- **Performance**
Priority should be given to the areas in which the Council, and other organisations (public or private) are not performing well;
- **Extent**
Priority should be given to issues that are relevant to all or large parts of the city (geographical or communities of interest);
- **Replication / other approaches**
Work programmes must take account of what else is happening (or has happened) in the areas being considered to avoid duplication or wasted effort. Alternatively, could another body, agency, or approach (e.g. briefing paper) more appropriately deal with the topic

Other influencing factors

- **Cross-party** - There is the potential to reach cross-party agreement on a report and recommendations.
- **Resources**. Members with the Policy & Improvement Officer can complete the work needed in a reasonable time to achieve the required outcome